

# TERMS OF REFERENCE

## SENIOR EXPERT (External Consultant)

Transparency International Portugal (TI Portugal) is seeking to hire an External Consultant to support the implementation of the EC funded project “**STEP EU - Strengthened enforcement capacities of public authorities**”.

This document represents the terms of reference for the prior consultation for the selection of the Senior Expert (External Consultant).

### 1. BACKGROUND INFORMATION

TI Portugal integrates a consortium led by Transparency International Secretariat that includes Transparency International EU and eight other national chapters – in France, Germany, Ireland, Italy, Latvia, Lithuania, Slovenia, and Spain –, having been awarded EC funding to co-implement the two-year project “STEP EU - Strengthened enforcement capacities of public authorities”, aimed at significantly stepping up the EU-wide fight against cross-border corruption.

Driven by the shared commitment to address obstacles to effectively preventing, detecting, investigating, and prosecuting corruption – along with associated money laundering and organised crime – across the EU, the consortium is implementing the project to advance three interlinked objectives:

1. Help increase the authorities’ ability to trace and follow corrupt money flows using financial and ownership data: partners will scope data, assess gaps, compare rules and practices across countries, and advocate both for improved accessibility of data as well as increased use by authorities;
2. Contribute to the strengthening of authorities’ capacity to investigate and prosecute cross-border corruption: partners will first work to assess current capacities and, with this evidence in hand, advocate for overcoming identified institutional blocks;
3. Seek to address identified barriers and enhance cooperation between competent authorities across the EU: partners will initiate and facilitate exchanges with and between national authorities and their EU counterparts, as well as with businesses and independent experts.

Ultimately, this project will enhance the EU’s ability to tackle corruption, money laundering and organised crime as it tackles the underlying mechanisms and gaps in frameworks that allow the corrupt and criminals alike to operate, move and launder illicit funds across borders.

Within this project, TI Portugal is responsible for in-country implementation as specified in the four work packages, namely providing input for and validating research, identifying national-level datasets, undertaking assessment research on law enforcement authorities’ capacities and mechanisms for information and intelligence sharing, promoting the findings through advocacy activities, promoting the use of data and red flag indicators with relevant authorities, and developing country-specific recommendations to improve Member States’ ability to detect, investigate and prosecute high-level corruption and money laundering.

### 2. MAIN RESPONSIBILITIES OF THE SENIOR EXPERT (EXTERNAL CONSULTANT)

In close liaison with the project’s team and under the supervision of TI Portugal’s Board of Directors and the Scientific Coordinator, the external consultant to be hired will be responsible for assisting the project’s implementation, in compliance with the work packages’ description and all applicable rules and guidelines.

In concrete, TI Portugal expects the Senior Expert to attend project meetings and events, and assist in the delivery of the

following products/activities:

1. A report on the availability and quality of asset financial data in Portugal;
2. A comparative assessment of law enforcement authorities, to evaluate powers, capacity and resources, including a detailed methodology;
3. A series of good practice case studies with exemplary expertise, techniques and cooperation to detect, investigate and prosecute corruption;
4. Public statements / web articles on policy recommendations based on assessment findings;
5. An interactive online tool mapping cross-border cases with the participation of Portuguese financial and professional services assisting corruption and money laundering;
6. A Policy Brief on the “State of the Art of AML enforcement and BOT in Portugal”, including interviews with stakeholders. To feed this Policy Brief, a short questionnaire to be prepared and sent to AML regulators in order to receive quantitative data regarding the main AML issues faced by these entities;
7. Meetings with Political Parties to influence AML enforcement and strengthen the country’s investigative and regulatory capabilities;
8. An awareness-raising campaign regarding money laundering schemes, tax evasion, illicit financial flows, and the role of Portuguese enablers, including a dedicated webpage, blog posts, newsletters, and social media publications.

### 3. APPLICATION PROCESS

Applicants are required to submit an expression of interest that should include:

1. A detailed CV (in ENG);
2. A Motivation Letter (in ENG);

Applications should be sent to [hello@transparencia.pt](mailto:hello@transparencia.pt)

Subject of the email: *Application\_STEP-EU\_SeniorExpert\_Name*

**Deadline: October 22<sup>nd</sup>, 2024**

### 5. SELECTION CRITERIA

Applicants must meet the following conditions:

1. Have knowledge of the EU’s anti-corruption policymaking in the fields of AML;
2. Have experience in projects or contributed to studies in the thematic areas of AML;
3. Have interacted with Portuguese Authorities in projects, or contributed to studies in the field;
4. Be fluent in both oral and written Portuguese and English languages.

Candidates will be selected on the basis of the abovementioned criteria.

### 6. PAYMENT

A maximum budget of 8.925,00€ (euro), VAT included, has been allocated for paying the Senior Expert (External

Consultant).

## **7. CONTRACT DURATION**

Start date of the assignment: as soon as possible

End date of the assignment: January 31<sup>st</sup>, 2026, or at the end of the project (in the case of an extension)

## **8. PAYMENT SCHEDULE**

Payments will be made on the basis of invoices sent by the consultant and upon presentation of the deliverables, according to the detailed work plan attached to his/her contract.